

ORANGE TOWNSHIP SUPERVISORS REGULAR MEETING

2028 STATE ROUTE 487

ORANGEVILLE, PA 17859

Phone: (570)683-5836, email: orangetwp@pa.metrocast.net

January 4, 2021

Call to Order:

The meeting of the Orange Township Supervisors was called to order via teleconference at 6:30 pm by Calvin Fox, attending were, Supervisor John Long, Secretary/Treasurer Erika Burkhart, Supervisor Gene "Dan" Fetterman, Don Bogert, John and Jennifer Thackray, Alec Engleman.

RE-ORGANIZATION:

Temporary Chairman: Calvin Fox appointed John Long as temporary Chairman.

Chairman: John Long made a motion to appoint Calvin Fox as Chairman. Dan Fetterman seconded. Motion approved.

Vice Chairman: Dan Fetterman made a motion to appoint John Long as Vice-Chairman. Calvin Fox seconded. Motion approved.

Secretary/Treasurer/Manager/CEO/CFO: **Erika Burkhart** Dan Fetterman made a motion. John Long seconded. Motion approved.

Roadmaster: **Calvin Fox** John Long made a motion. Dan Fetterman seconded. Motion approved.

Equipment Foreman: **John Long** Calvin Fox made a motion. Dan Fetterman seconded. Motion approved.

Zoning Officer: **Chris Bower** John Long made a motion. Dan Fetterman seconded. Motion approved.

SEO: **Chris Bower** Dan Fetterman made a motion. John Long seconded. Motion approved.

Alternate SEO: **Jim McDeavitt** Dan Fetterman made a motion. John Long seconded. Motion approved.

Engineer: To be determined when needed

Solicitor: **Hummel, Lewis, and Smith \$175/hour for general issues, \$200/hour for litigation.** John Long made a motion. Dan Fetterman seconded. Motion approved.

Depository: **First Columbia Bank and Trust** John Long made a motion. Dan Fetterman seconded. Motion approved.

Mileage: \$0.575 per mile

Vacancy Board: **Steve Kistler** Dan Fetterman made a motion. John Long seconded. Motion approved.

COG Representative: **Calvin Fox** John Long made a motion. Dan Fetterman seconded. Motion approved.

COG Building Code Executive Board: **Calvin Fox** Dan Fetterman made a motion. John Long seconded. Motion approved.

Police Board: **Calvin Fox, Dan Fetterman** John Long made a motion. Dan Fetterman seconded. Motion approved.

Convention: No attendees

Emergency Management Coordinator: **Dan Fetterman** John Long made a motion. Calvin Fox seconded. Motion approved.

Zoning Hearing Board Solicitor: **Harding, Hill, and Turoski** John Long made a motion. Dan Fetterman seconded. Motion approved.

Zoning Hearing Board: **R. Lisa Padner, 3 year term 21, 22, 23** Dan Fetterman made a motion. John Long seconded. Motion approved.

Treasurer's Bond for **2021 \$450,000** John Long made a motion. Dan Fetterman seconded. Motion approved.

Wage Increase: John Long made a motion to award 3% raises to permeant employees. Dan Fetterman seconded. Motion approved.

Minutes: The minutes of the December 3, 2020 meeting was presented and approved.

Recognition of Guests: no comments

Sewer plant reports:

Mount Pleasant: Alec Engleman explained the grinder pump is not working properly. It can be repaired for approximately \$2000. He suggests replacing the entire pump so there are no concerns about other components failing. The new pump would be approximately \$4000. There was discussion as to whether there was funding in the account for the purchase. It was found that there is. John Long made a motion to approve the purchase and installation of a new grinder pump. Dan Fetterman seconded. Motion approved.

Woods Edge: Alec Engleman stated there are no issues with Woods Edge. Erika Burkhart explained she has contacted Roto Rooter several times since the bid award to them in November for the tank replacement. She stated they are not making any movements to begin the job. After discussion, John Long made a motion to put the bid award to Roto Rooter for pumping the Mount Pleasant plant, on hold until the Woods Edge project was complete in order to pressure Roto Rooter to do the Woods Edge project. Dan Fetterman seconded. Motion approved.

Treasurers Report

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|------------------|---|
| General Fund | 201811.74 |
| State Fund | 219712.10 |
| Mt. Plsnt Sewer | 46559.23 (11783.40 study) |
| Woods Edge Sewer | -4951.95 (\$1400 borrowed from General Fund for Pennvest payment in December to be reimbursed ASAP) |

Bills: Supervisor Dan Fetterman made a motion to pay the bills. Calvin Fox seconded. Motion approved.

Police Report:

Zoning and SEO Report: Erika Burkhart explained she and Chris Bower have been working on the RV ordinance and the documents related, also she was notified by PEMA, there is a home near the Lodge on 487 that is potentially in the floodway that has no flood vents. Chris Bower called the COG today and they will be checking on it.

Roadmaster: Calvin Fox reported the road crew has been doing snow removal, cindering, plowing. There were some workers that were on 24hour shifts. There were a few complaints addressed, some immediately after the storms. There were also a few compliments on a job well done. There was an issue with the new truck spreader that was repaired. There was a new water line installed in the garage in order to make it easier to use the hose and pressure washer.

Old Business:

WOODS EDGE LOAN FOR UPGRADES: This loan would be a consolidation of the existing loans and additional funding for the current project in the amount of \$50000 for a term of 7 years at an interest rate of 3.14%. John Long made a motion to approve the loan from First Columbia Bank in the amount of \$50000 @ 3.14% for 7 years. Dan Fetterman seconded. Motion approved.

DIRT AND GRAVEL ROADS: Acknowledgement of receipt of grant in the amount of \$73700 for Buck Road. Calvin Fox stated there may need to be emergency repairs performed on Belles Road and that he is working with the County Conservation District on this project. More information will be provided in the future.

RV ORDINANCE: The final draft of the RV Ordinance was presented. John Long made a motion to approve the RV Ordinance and number is #1-2021. Dan Fetterman seconded. Motion approved.

RV PERMIT FEE SCHEDULE: After the permit fee schedule was read aloud, John Long made a motion to approve the fee schedule as follows: Three(3) or Less Recreational Vehicles on one parcel of land: The property owner is responsible to pay a permit fee of twenty-five dollars (\$25.00)for each parcel of land that has THREE(3) or LESS recreational vehicles. Four(4) or more Recreational Vehicles on one parcel of land: The property owner is responsible to pay a permit fee of fifty dollars (\$50.00) for each parcel of land that has FOUR(4) or MORE recreational vehicles AND an additional one dollar (\$1.00) for each recreational vehicle on a parcel. Dan Fetterman seconded. Motion approved.

RV PERMIT APPLICATION: John Long made a motion to approve the RV permit application as presented. Dan Fetterman seconded. Motion approved. The application will remain as part of these minutes.

New Business:

APPPOINT CPA: John Long made a motion to appoint Herring, Roll, and Solomon as the CPA to perform the 2019 audit for \$5900 and a 10% discount if the audit is not complete before 12/31/2021. Dan Fetterman seconded. Motion approved.

RESOLUTION TO APPOINT CPA: Erika Burkhart assured the Board the legal advertisement was placed in the local newspaper to appoint a CPA. John Long made a motion to pass the resolution for the township to appoint a CPA to perform the 2020 audit. Dan Fetterman seconded. Motion approved.

ADVERTISING THRESHOLDS 2021: 11500 to 21300 require 3 phone bids. Over 21300 formal bidding procedures apply.

2019 AUDIT: Erika Burkhart explained the audit has been completed and submitted to DCED. Financial statements will be ready for next month meeting.

For the Good of the Township: Williams Company has agreed to survey and record Welliversville Road, Black Road, Bartholomew road 2 times yearly in conjunction with an Excess Road Maintenance Agreement #1-2020 put in place with the Township for the life of the compressor station.

Adjournment: With no further business left to discuss, Supervisor Dan Fetterman made a motion to adjourn the meeting, Supervisor John Long seconded, motion approved. The meeting was adjourned at 7:40 pm.

Respectively Submitted,

Erika Burkhart

Orange Township Secretary/Treasurer

ORANGE TOWNSHIP

RECREATIONAL VEHICLE PERMIT APPLICATION

APPLICANT _____ TELEPHONE NO. _____

HOME ADDRESS _____

EMAIL ADDRESS _____

ADDRESS TO BE PERMITTED _____

PARCEL NUMBER TO BE PERMITTED _____

NUMBER OF RVs ON PARCEL _____

FEE: \$25 PER PARCEL WITH 3 OR LESS RVs

\$50 PER PARCEL WITH 4 OR MORE RVs AND AN ADDITIONAL \$1 PER RV

PROVIDE A PLOT PLAN OF THE PARCEL NOTING THE LOCATIONS OF EACH RV ALONG WITH A LIST OF EACH RV OWNER'S: NAME, ADDRESS, EMAIL ADDRESS, PHONE NUMBER.

WRITTEN DESCRIPTION OF DIRECTIONS TO SITE FROM INTERSECTION OF SR 93 & SR 487 (Orangeville)

I, THE ABOVE NAMED APPLICANT CERTIFY THE INFORMATION I HAVE PROVIDED ON THIS APPLICATION IS CORRECT AND TRUE. I HAVE BEEN PROVIDED WITH A COPY OF THE ORDINANCE 2021-1 REGULATING RECREATIONAL VEHICLES IN IDENTIFIED FLOODPLAIN AREAS OF ORANGE TOWNSHIP.

PRINT NAME

SIGN AND DATE

DATE RECEIVED _____ PERMIT # _____ FLOODING DESIGNATION _____

PERMIT FEE _____ APPROVED _____ DATE _____ FINAL INSPECTION _____

